

GOVERNMENT OF WEST BENGAL

OFFICE OF THE EXECUTIVE ENGINEER

KOLKATA NORTH II DIVISION, HOUSING DIRECTORATE

BLOCK-C, FLAT NO.-2, AT RHE

82, BELGACHIA ROAD, KOLKATA- 37

Phone No. [033] 2557-0154

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Memo No. 05/F-77

Dated : 03/01/2022

e-NOTICE INVITING QUOTATION

No. 08 OF 2021-22 OF THE EXECUTIVE ENGINEER,

KOLKATA NORTH II DIVISION, HOUSING DIRECTORATE

QUOTATION REFERENCE NO. WBHOUSING/EE/KNIID/NIQ8/21-22

The EXECUTIVE ENGINEER, KOLKATA NORTH II DIVISION, HOUSING DIRECTORATE, invites e-Quotation for the work detailed in the table below. (Submission of Bid through online)

Sl. No.	Name of work	Total man per day	Earnest Money [Rs.]	Cost of Documents including WBFB 2911 [ii]	Period of completion	Name of concerned Sub Division	Eligibility of Bidder
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
Cleaning & Sweeping work at different Housing Estate under Kolkata North II Division, HD				The intending bidders shall not have to pay the cost of quotation documents for the purpose of participating e-NIQ Lowest bidder/ quotationer must have to pay cost of quotation documents at the time of formal agreement	12 months		Outside bonafide Contractors Having 40% credential in similar nature of works [in each Serial] during last 5 (five) Years. to the date Of issue Of this e-NIQ
1.	RHE at Banamalipur, Barasat = 3 Nos. Sweeper IHE Naihati =1 Nos. Sweeper IHE Patulia = 8 Nos. Sweeper	12	44000/-			Barasat Sub-Division	
2.	LIG HE Sodepur = 5 Nos. Sweeper Section Office at LIG HE at Sodepur = 1 No. Sweeper IHE Sundia =9 Nos. Sweeper IHE Shyamnagar = 4 Nos. Sweeper	19	69000/-				
3.	SCP HE 49, N. N. Road = 5 Nos. Sweeper LIG HE 49, N. N. Road = 2 Nos. Sweeper LIG HE AT 8/1 R.P. Road = 1 No. Sweeper IHE Alambazar = 2 Nos. Sweeper IHE 87B Cossipur Road= 4 Nos. Sweeper SCP HE 40A Gopal Chatterjee Road. = 2 Nos. Sweeper LIG HE 5 & 6 Karim Bux Row = 2 Nos. Sweeper SCP HE 7A & 7B Karim Bux Row= 2 Nos. Sweeper SCP HE 35/1 Cossipur Road= 2 Nos. Sweeper MIG HE 35 Cossipore Road = 1 No. Sweeper	23	83000/-			Kolkata North Sub-Division No.-III	
4.	MIG HE & LIG HE S K Deb Road = 4 Nos. Sweeper MIG HE & LIG HE Belgachia Villa = 4 Nos. Sweeper LIG HE B. V. College Compound, Dutta Bagan = 3 Nos. Sweeper IHE Motijheel [Dum Dum] = 3 Nos. Sweeper LIG HE 537 Dum Dum Road = 1 No. Sweeper	15	54000/-			Kolkata North Sub-Division No.-IV	
Guarding & Caretaking work at different Housing Estate under Kolkata North II Division, HD							
5.	Barasat Sub-Division Office at RHE Banamalipur Barasat = 3 Nos. Guard [1 No. Round the Clock] 1 No. office attendant at Barasat Sub-Division 1 No. office attendant at Kolkata North Sub-Division-IV 1 No. office attendant at Kolkata North-II Division	6	22000/-			Barasat Sub-Division	

NOTE :- The Agency will quote the rate per head/day only for "Service Charges" (such as Tools & Plants Contractors Profit etc.) including all expenses from his end to provide the service. Final rate should be inclusive of all taxes as per Govt. norms. Labour wages will be derived from the current Labour rate of Labour Department, Govt. of West Bengal.

The materials which are required for the proposed of scheme shall be supplied by the Agency at his own cost. Submit the bids (Technical & Financial) on or before 28/01/2022 up to 3:00 P.M. and all the details can be downloaded from <https://wbenders.gov.in>.


1. Online submitting Quotations are hereby invited from bonafide reliable & resourceful & experienced contractors for CLEANING & SWEEPING WORKS AND GUARDING AND CARETAKING WORKS AT DIFFERENT HOUSING ESTATES ATTACHED TO KOLKATA NORTH SUB-DIVISION NO.-III, IV & BARASAT SUB-DIVISION UNDER KOLKATA NORTH II DIVISION, HOUSING DIRECTORATE, for twelve (12) months, as per Terms & Conditions enclosed.
2. The earnest money will have to be submitted initially, as per enclosed sheet of this NIQ, in the form of ONLINE NEFT/RTGS THROUGH ICICI BANK GATEWAY PORTAL in favour of Executive Engineer, Kolkata North-II Division, and Housing Directorate. This clause is also applicable all category of applicants as per G.O. No.1110-F dt.10/02/2018 of Spl. Secretary, FD. Govt. of W.B. Balance earnest money, in excess of the initial earnest money at the rate of 2 percent of the quoted rate, if required, will have to be submitted along with submission of quotation documents for formal agreement. Earnest money will be refunded after completion of the contractual Period.
3. The Successful quotationers will have to execute contract in WBF No 2911 in two copies & one no. in plain papers along with other documents within Seven (7) days from the date of letter of acceptance / work order: failing which, the quotation is liable to be rejected & Earnest money will be forfeited to The Govt.
4. No work shall be commenced or liability incurred until the work - order issued'
5. The acceptance of the quotation will rest with the Executive Engineer, Kolkata North-II Division, Housing Directorate, who does not bind himself to accept the lowest quotation & reserve the authority to reject any or all the quotations received without assigning any reasons.
6. The validity of this contract will remain valid for one (1) year from the date of issue of the Work- Order / or till Selection of new Agency for next Financial Year. The quotation documents & other relevant particulars (if any) may be seen by the intending quotationers during office hours in the office of the Executive Engineer, Kolkata North-II Division, Housing Directorate.
7. Eligibility of contractors:- Outside Bonafide contractors having necessary credentials within last 5(five) years.
8. The payment will only be made after availability of fund.
9. Conditional quotation will not be accepted.
10. The materials which are required for the proposed of scheme shall be supplied by the Agency at his own cost.
11. Necessary documents to be required- PAN, Trade License, GST Registration Certificate, P-TAX (up to date), Latest IT Return, GST Return and other necessary documents.
12. Rate should be quoted as per head/day service charges basis. Agency quoted 'zero' service charge will summarily be rejected with the forfeiture of earnest money.
13. All the charges like E.P.F., E.S.I., Bonus, Labour Welfare Cess, G.S.T. is admissible as per Govt. norms.
14. Security Guard valid license to engage in the business of private security agency from the competent authority.
15. The agency payment must be made through Bank Account for all Sweeper, Cleaner and Housing Keeping boy.
16. The agency must pay Minimum Daily Wages as per Rate of Labour Commissioner, Government of West Bengal.
17. The agency must be followed the Rules of The Labour Commissioner, Government of West Bengal.
18. The L1 Bidder must submit after issuing the work order, list in 3 (three) copies showing the name of all staffs father's name and present postal address of the staffs as to be provided to this office duly typed along with formal tender. In addition to this he has to submit all staffs' photo copy of Pan Card, Aadhar card, EPF UAN Card of Staffs, ESIC Card of Staffs, Photo Identity Card (Issued by the agency) of the staff and also Bank Details, Offer Letter given by the agency and Joining letter of the employee at the time of formal agreement. If any change is made subsequently by you, the same is to be intimated to the undersigned as & when change is made for verification by this office.

Executive Engineer
Kolkata North II Division, H.Dte

Copy forwarded for favour of kind information to :-

- 1) The Chief Engineer, Housing Directorate.
- 2) The Addl. Secretary, Housing Department for display in Departmental Website.
- 3) The Superintending Engineer, South Circle/West Circle/North Circle, H.Dte with request for wide Circulation through his notice board.
- 4) The Executive Engineer, Kolkata North I Division, Kolkata South I Division, Kolkata South II Division & Nadia Division, H. Dte. with request for wide circulation through his notice board.
- 5) The Assistant Engineer, Kolkata North Sub-Division No.-III, IV & Barasat Sub-Division, H. Dte. with request for wide circulation through his notice board.
- 6) The D.A.O. / Cashier of this office.
- 7) The Notice Board of this office.
- 8) The Estimating Section of this office




Executive Engineer
Kolkata North II Division, H.Dte